

Distance Learning Committee Minutes

Thursday, March 11, 2010

2:00 pm – 3:00 pm, Niceville Campus, Room: P113

Attending: Anne Southard, Elizabeth Morgan, Mike Van Dyke, Heidi Kolen, Nishant Patel, Rhonda Trueman

Regrets: Tony Russo, Lisa Spikes, Meg McManus, Mark Horrell, John Patten, Ray Rickman, Sherry Ward

Meeting was also offered via Elluminate

1) **Best Practices for Prohibiting Cheating in Distance Learning Courses:**

Nishant presented the subcommittees' findings.

a. **Common Problems**

- i. **Identity:** How do we verify identity in an online environment?
- ii. **Cheating:** What are some best practices for detouring cheating in an online environment?

b. **Suggested Solutions:**

- i. **Academic Integrity Policies**
- ii. **Content Presentation**
- iii. **Faculty Student Interaction**
- iv. **Assessment Design**
- v. **Monitoring**

Nishant will forward the complete summary and presentation of the subcommittees' findings.

2) **Standardization of the D2L Course Shells:** Elizabeth Morgan presented the subcommittees' findings.

Common Problems: Students are getting confused with the lack of consistency of online course content (lectures, quizzes, and external links) across courses.

Purposed solutions: The subcommittee purposed a standardized interface and navigational scheme with suggestions as to categorization of curriculum items (example: if the professor is to offer quizzes, they must reside under the quizzes link).

The committee will discuss via e-mail communication the standardization of D2L course shell and navigational scheme in determination of recommendations.

3) **LTech orientation to D2L was discussed:** Mike Van Dyke explained that the orientation was almost complete and should be ready to post to the D2L / LTech site in April. The committee discussed the use of the word "orientation" and

determined that the terminology may be confusing to students—as they also are required to attend an “in-person” orientation at the beginning of each semester.

Dr. Southard requested that Nishant Patel forward Mike Van Dyke the PowerPoint presentation the tabled summary and the research findings to Ron Walls for posting to the LTech website and that Heidi forward the agenda and meeting minutes to Ron Walls for posting to the LTech website.

Dr. Southard requested that the Best Practices for Prohibiting Cheating subcommittee prepare a brief summary and presentation to present at the April Curriculum Committee meeting.

Meeting adjourned at 3:00 pm.