

Northwest Florida State College Review of Distance Learning Format for Text/Mixed Media Courses

Division:
Course:
Instructor:
Semester:

Ratings:

- 1 – Excellent
- 2 – Good
- 3 – Satisfactory
- 4- Needs Improvement
- N/A – not applicable

Criteria:

	Rating	Comments
Course Design		
1. Objectives in syllabus and each content unit		
2. Clear assignments expectations/due dates		
3. If appropriate, visual and auditory resources, in addition to text (These may be online, in the LRC's reserve section, in the ASC or Math Lab, on CDs, etc.)		
4. Assignments that encourage students to apply critical thinking skills		
5. Self-assessments for students, i.e., practice quizzes, offered		
6. Current content		
7. Reasonably frequent assessment; instructors may utilize self-assessments as an assessment tool, but not for all assessments. (Research shows that courses with deadlines for assignments throughout the semester have higher completion rates than do self-paced courses.)		
8. A reasonable timetable/schedule for completion and submission of instructional activities. (As noted above, research shows that courses with deadlines for assignments throughout the semester have higher completion rates than do self-paced courses.)		

	Rating	Comments
Course Design continued		
9. A variety of graded instructional activities, i.e., homework, papers, major tests, quizzes, projects, self-assessments		
Interaction		
10. Guaranteed student/instructor interactions, including feedback on assignments; as noted above, assessment and feedback should be regular and reasonably frequent, occurring throughout the semester rather than only at midterms and finals. (In-house research shows that seven or more instances of assessment and feedback result in significantly higher student success rates.)		
11. Clearly defined instructor response time to student inquiries		
12. Defined turnaround delivery time for homework, handouts, and tests		
Learner Support		
13. References to tutorials, if applicable, on supplementary online classroom or faculty webpage		
14. Information about learner support resources provided		
15. Instructor contact information provided		
Learning Outcomes		
16. Student success rates compared to those of other delivery methods		
17. Student retention rates compared to those of other delivery methods		
Academic Integrity		
18. Consideration given to methods for establishing student identity for tests		
19. Consideration given to methods for establishing the integrity of student work other than tests		
20. Security of student work (This criterion refers to students' work not being shared inappropriately or without notification.)		

For other comments, please use the back or another page.